



THE FORWARD PLAN OF KEY DECISIONS

ISSUE 6 – 5 October 2009 to 8 February 2010

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The next issue of the Forward Plan, covering the period 9 Nov 2009 to 7 Mar 2010, will be published on 26 Oct 2009.

Paul Lorber
Leader of the Council

Forward Plan 2009/10

The Forward Plan sets out the key decisions and other decisions that the Executive intends to take over the following four months, together with key decisions by officers and other important decisions to be taken by the Council, its committees or officers. Briefly, a Key Decision is an Executive decision which is likely to result in significant expenditure or savings, or have a significant effect on communities living or working in an area comprising two or more wards. Decisions made by the Executive are subject to a call-in provision. If any item is called in the Scrutiny Committee (made up of Councillors not on the Executive) will meet to consider the item. Following this, the Executive will meet and take into account the recommendations of the Scrutiny Committee. This will usually take place within 4-6 weeks of the original decision. The Executive may then implement or change its decision as it sees fit. The exact date when the recommendations of the Scrutiny Committee on a matter are to be considered by the Executive can be obtained from Democratic Services.

The Plan is updated monthly and republished on the Council's website (www.brent.gov.uk/democracy). Copies can also be obtained via the Town Hall One Stop Shop, Forty Lane, Wembley, Middlesex, HA9 9HD, telephone 020 8937 1366 or via e-mail at committee@brent.gov.uk.

Members of the public are entitled to see the reports that will be relied on when the decision is taken unless confidential or exempt under the Local Government Act 1972 as amended. These are listed in column 5 and will be published on the Council's Website five clear working days before the date the decision is due to be taken. Paper copies will be made available via Democratic Services as detailed above. The Council's Access to Information Rules set out the entitlement of the public to see documents and reports.

Anyone who wishes to make representations regarding any of the matters listed in this Forward Plan, can do so by forwarding a written submission to Democratic Services using the above address/telephone number up to one week before the date the decision is to be taken (see column 4). Where a specific decision date has yet to be identified, contact Democratic Services who will forward representations to the Lead Officer.

The membership of the Executive is as follows:

Cllr Lorber (Corporate Strategy & Policy Co-ordination)
Cllr Blackman (Resources)
Cllr Allie (Housing & Customer Services)
Cllr D Brown (Highways and Transportation)
Cllr Colwill (Adults, Health & Social Care)
Cllr Detre (Regeneration & Economic Development)
Cllr Matthews (Crime Prevention & Public Safety)
Cllr Sneddon (Human Resources & Diversity, Local Democracy & Consultation)
Cllr Van Colle (Environment, Planning & Culture)
Cllr Wharton (Children & Families)

(1) Ref	(2) Subject & Decision to be taken	(3) Decision maker	(4) Date on or period within which decision to be taken	(5) Relevant reports	(6) Those to be consulted and how	(7) Lead Officer
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CENTRAL

Bus Tran -09/10- 03	<u>Civic Centre</u> To note the current position on the concept design for the Civic Centre and to give approval to continue with the design development to Royal Institute of British Architects stage D, submit the planning application and authority to tender the main design and build contract for the Civic Centre.	Executive	19 Oct 09	Report from the Director of Business Transformation	Internal only	Aktar Choudhury
Bus Tran -09/10- 05	<u>Printing Review Tender Results</u> To approve the award of a single contract for the provision of hardware and software for all printing, copying and scanning for the council to the tenderer recommended as an outcome of the procurement process.	Executive	18 Jan 10	Report from the Director of Business Transformation	Internal only	Tony Ellis
Cent -09/10- 1	<u>Petition for changes to consultation process</u> To consider whether to change the council's consultation process so that all future consultations include every person on the electoral register who is resident in the consultation area.	Executive	19 Oct 09	Director of Communication, Consultation and Diversity	Internal only	Owen Thomson
F&CR -09/10- 11	<u>Authority to tender for contract for banking services, card acquiring and bill payments services</u>	Executive	19 Oct 09	Report from the Directors of Finance and	Internal only	Duncan McLeod/ Sarah Cardno

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	To approve the pretender considerations and criteria to be used to evaluate tenders for the contracts for banking services, card acquiring and bill payments services, and to go out to tender in November 2009, in order for the successful contractors to be known by July/August 2010 in time for preparations for 2011.12 Council Tax billing.			Corporate Resources		
F&CR -09/10- 10	<u>38 Craven Park Road (BACES) - proposed disposal</u> To give approval to the sale of the property at auction once the occupiers BACES have relocated to the Harlesden Library Plus premises and it becomes surplus to requirements.	Executive	19 Oct 09	Report from the Directors of Finance and Corporate Resources	Internal	Dipal Patel
F&CR -09/10- 8	<u>Coniston Gardens</u> To decide on the future use of former scout hut adjacent to 2 Coniston Gardens, NW9 OBB.	Executive	Nov/Dec 09	Report from the Directors of Finance and Corporate Resources and of Children and Families	Ward councillors	James Young
PRU -09/10- 2	<u>Annual Complaints Report 2008/09</u> To consider an analysis of the complaints about Brent Council considered by the Local Government Ombudsman; the Council's performance under its own procedure; and reports on developments in the Council's complaint handling arrangements.	Executive	19 Oct 09	Report from the Director of Policy and Regeneration	Internal only	Phil Newby
PRU -0910- 7	<u>South Kilburn New Deal for Communities - Succession Strategy and Business Plan</u> To approve the succession strategy for the South Kilburn New Deal for Communities, including the full	Executive	19 Oct 09	Report from Director of Policy and Regeneration	South Kilburn Neighbourhood Trust	Andy Donald

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	business plan, in advance of formal submission to the government for their approval.					
PRU -09/10- 8	<u>The future of employment provision in Brent</u> To authorise entry into a Joint Venture agreement for the purposes of delivering employment services across the Borough and to approve the Heads of Terms arrangements for this.	Executive	16 Nov 09	Report from Director of Policy and Regeneration	Internal only	Andy Donald
PRU -09/10- 10	<u>Alperton growth area – a vision for change</u> To endorse the vision for the Alperton Growth Area which is which is currently being developed by Major Projects Team (PRU), The Planning Service and Housing intended to be used as a basis for a masterplan.and for the established team to continue to develop a regeneration plan for the area.	Executive	16 Nov 09	Report from Director of Policy and Regeneration	Internal only	Andy Donald

CHILDREN & FAMILIES

C&F -09/10- 005	<u>Future Acquisition Strategy for the Brent Transport Fleet</u> To approve the future acquisition and maintenance strategy for the Brent Transport Services (BTS) vehicle fleet, and approval for an initial procurement of vehicles as required by this strategy.	Executive	19 Oct 09	Joint report from the Director of Children and Families and of Housing and Community Care	Internal only	John Christie
C&F -09/10- 007	<u>Building Schools for the Future(BSF) Project Initiation document</u> To receive an update on Brent's position with regards to entering the BSF National Programme and to approve the Project Initiation Document which	Executive	16 Nov 09	Director of Children and Families	Internal	John Christie

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	sets out details regarding Brent's Building School's for the Future programme.					

ENVIRONMENT & CULTURE

E&C -09/10- 13	<u>Revision and update of the Carbon Management Plan</u> To agree a new carbon baseline in line with National Indicator 185 and set new Council carbon reduction targets and revisit carbon reduction projects.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Jeff Bartley
E&C -09/10- 14	<u>Review of Environmental Policy</u> To revise the current Environmental Policy in accordance with ISO 14001 and align the policy with the new Council Policy and Strategy.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Jeff Bartley
E & C -09/10- 16	<u>Third Pool in Brent – Progress Report</u> To review site options for a third pool to serve the north of the Borough and agree the preferred site. To instruct officers to complete a detailed feasibility study including the financial implications.	Executive	19 Oct 09	Report from the Director of Environment and Culture	Internal only	Gerry Kiefer
E&C -09/10- 15	<u>Disposal of Properties at 776 and 778 Harrow Road</u> To approve the disposal of two properties situated on the edge of Barham Park at 776 and 778 Harrow Road.	Executive	16 Nov 09	Report from the Director of Environment and Culture	Internal only	Sue Harper
E&C -09/10- 007	<u>Strategy for Sport and Physical Activity in Brent</u> To note the findings of the report and agree the key	Executive	16 Nov 09	Report from the Director of Environment	Consultation prior to drafting document and as a	Gerry Kiefer

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	themes, target groups and priority sports.			and Culture	draft version: sports clubs, individuals, outside organisations etc.	
E & C -09/10-17	<u>Cultural Strategy for Brent</u> To agree the new Cultural Strategy for Brent, including the key principles for the development of cultural services across the Borough.	Executive	14 Dec 09	Report from the Director of Environment and Culture	Public consultation undertaken as part of development of document	Sue Harper

HOUSING & COMMUNITY CARE

H&CC -09/10-15	<u>Authority to participate in a West London collaborative procurement for residential and nursing care for adults</u> To approve the Council participating in a collaborative tender with six West London boroughs for the provision of home care for older people with learning disabilities, physical disabilities and people with mental health problems.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin
H&CC -09/10-16	<u>Authority to participate in a West London collaborative procurement for domiciliary care</u> To approve the council participating in a collaborative tender with six west London boroughs for the provision of residential and nursing homes for older people, people with learning disabilities, physical disabilities and people with mental health problems.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin

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H&CC -09/10- 13	<p><u>Supporting people refreshed five year strategy 2009 2014 and the financial benefits of preventative housing related support services</u></p> <p>To agree the refreshed supporting people strategy 2009-14 and to note the financial benefits for the Council accrued through the funding of preventative housing related support services.</p>	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Liz Zacharias/Martin Cheeseman
H&CC -09/10- 14	<p><u>Termination of Middlesex House and Lancelot Housing scheme</u></p> <p>To approve entering into an agreement with Network Housing Group in order to terminate the existing scheme arrangements in order to convert the properties into permanent affordable housing.</p>	Executive	Oct/Nov 09	Report from the Directors of Housing and Community Care and Finance and Corporate Resources	Internal only	Manjul Shah
H&CC -09/10- 5	<p><u>Authority to tender for Supporting People funded Domestic Violence services</u></p> <p>To agree to tender re-specified supporting people funded services for people experiencing domestic violence and to extend current contracts to 30 September 2010.</p>	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/ Liz Zacharias
H&CC -09/10- 07	<p><u>Development of contracts with voluntary organisations</u></p> <p>To note the information regarding the remaining grant funded organisations and for those organisations providing mainstream services for older people to agree the development of contracts</p>	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/Jayne Spencer

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	to replace the current grant funding.					
H&CC -09/10- 3	<u>Transfer of funds for learning disability</u> To accept and agree transfer of funds for learning disability from NHS Brent.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	NHS Brent, Learning Disability Partnership Board	Keith Skerman/ Gordon Fryer
H&CC -09/10- 4	<u>Safeguarding vulnerable adults improvement action plan update</u> To note update progress on action plan since CSCI Inspection report July 08.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Safeguarding Adults Board	/Sarah McDermott
H&CC -09/10- 08	<u>Tender for private sector leased accommodation</u> To approve the tender for the procurement and management of private sector leased accommodation used to house statutory homeless households.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Martin Cheeseman/ Zaheer Iqbal
H&CC -09/10- 12	<u>Extension of the Direct Payments Support and Advice Service Contract with Penderels Trust and proposals to review the current arrangements for the service</u> To approve the extension of the Council's existing Direct Payments Support and Advice Service contract with Penderels Trust, and to note the proposals to review the direct payments service in line with the Social Care personalisation agenda.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/Beverleigh Forbes
H&CC -09/10- 10	<u>Disposal of freehold interests in residential buildings</u> To consider disposal of freehold ownership of residential premises where all flats are sold on long	Executive	Oct/Nov 09	Report from the Director of Housing and Community	Internal only	Martin Cheeseman/ Helen Evans

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	leases.			Care		
H&CC -09/10- 09	<u>Telecom aerials on residential buildings</u> To review the policy on the use of income from Telecom aerials sited council owned residential buildings.	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Tenants	Martin Cheeseman/ Helen Evans
H&CC -09/10- 11	<u>John Billam site proposal</u> To approve proposals for the re-provision of a Learning Disability Resource Centre at the John Billam site (from Albert Road and ASPPECTS Day Services).	Executive	Oct/Nov 09	Report from the Director of Housing and Community Care	Primary Care Trust	Keith Skerman
H&CC -09/10- 06	<u>Main Programme Grant funding 2010/13</u> The report concerns the allocation of the Main Programme Grant to voluntary organisations and recommends two 'themes' for which a proportion of the grant should be allocated to the 3 year funding programme for 2010/13.	Executive	Nov/Dec 09	Report from the Director of Housing and Community Care	Internal only	Linda Martin/Beverleigh Forbes
H&CC -08/09- 09	<u>ALMO Settled Homes Initiative</u> To approve the delivery plan and funding arrangements for the ALMO Settled Homes initiative.	Executive	Nov/Dec 09	Report from the Director of Housing and Community Care	Internal only	Manjul Shah/Maggie Rafalowicz